

Code of Conduct

Newark AC has a Code of Conduct for members/athletes, parents/carers and officials/coaches/volunteers. Members are issued this upon joining and must read it and confirm they will abide by it by signing the declaration overleaf. They will sign to confirm continued understanding and compliance upon each membership renewal.

Membership Records and Data Protection

To comply with the requirements of England Athletics (EA) the club keeps computerised records of members consisting of the information contained in the membership application form, as set out below. This information also enables the club to manage its membership records more efficiently and to keep in contact with members who do not attend the club on a regular basis.

In keeping these records, the club has to be mindful of the requirements of the **General Data Protection Regulation 2018**.

This Act requires that data users register with the Data Protection Registrar the purposes for which they hold personal data. They are also required to provide a brief description of the data, including the source from which the data was obtained and the persons to whom that data might be disclosed. A registered data user is also obliged to comply with eight data protection principles, which are a set of enforceable rules for good data protection practice.

There are several exemptions from the requirement to register and these exemptions have strict conditions attached to them. One of the exemptions relates to unincorporated members clubs such as Newark AC. Personal data held by an unincorporated members club, and relating only to the members of that club, would be exempt from registration as long as two stipulated conditions are satisfied:

1. All members of the club are asked whether they object to their personal data being held by the club. If any member should object, then the personal data relating to that person must be removed from the records. Otherwise, the club must register in respect of personal data
2. The personal data concerning members may only be disclosed in very limited circumstances, generally when the member requests or consents to the disclosure.

Records held by Newark AC are as follows:-

Name, address, postcode, telephone no., mobile no., email, gender, date of birth, county or country of birth, date of joining, ethnic origin, relevant medical information, details of subscriptions and fees paid. EA also requires information concerning whether members are athletes, volunteers, coaches or officials.

None of this information will be disclosed to any third party other than as required under the terms of the EA membership scheme.

If any member objects to his/her personal data being so stored, they should notify the membership secretary as soon as possible. If there is no objection, the confirmation overleaf should be signed when returning this form.

Ethnic Groups

Sport can and does play a major role in promoting inclusion of all groups in society. However, inequalities have traditionally existed within sport, particularly in relation to gender, race and disability. Sport England and Newark Athletic Club are committed to promoting and developing sports equality, which is about fairness in sport, equality of access, recognizing inequalities and taking steps to address them. We therefore seek to maintain records of Club member's ethnicity amongst other measures.

White	English/Scottish/Welsh/ or other please specify
Black	Caribbean/ African or other please specify
Mixed	White & Black Caribbean/White & Black African/White & Asian/ or other please specify
Asian	Indian/Pakistani/Bangladeshi or other please specify
Chinese	Chinese or other please specify
Other	Please specify